



Rajasthan State Productivity Council

राजस्थान राज्य उत्पादकता परिषद्



TRAINING PROGRAMME ON

“Interpersonal Effectiveness and Team Building”

October 12-16, 2019 at Goa

The Need:

Interpersonal skills are the life skills we use every day to communicate and interact with other people, both individually and in groups. People who have worked on developing strong interpersonal skills are usually more successful in their professional and personal lives. Soft skills are necessary for growth of all organizations. These skills are not only important to maintain good relationships with customers but also among team members and departments within the organizations. Team building is building blocks and key to success for any organization. Building up a team to perform at its best is fundamental to Team building, and the best way to get to the top is to make sure that the whole team operates as one effective unit.

Programme Outcome:

- To create effective working relationships with people at all levels
- Choose and use the most productive approach and behaviour to get the results
- To motivate people to influence others to get good working relationships with colleagues.

Coverage:

- Interpersonal Skills
- Communication Skills: Verbal & Non-Verbal Communication
- Listening Skills
- Problem Solving & Decision Making
- Stress Management
- Working with Groups & Teams

Participant's Profile:

All levels of Executives / Managers / Officers / Faculty Members, Educational Institutes, Colleges, First line Managers, Supervisors, Staff attached to Senior Executives from Government Departments, Ministries, PSUs, Private Sector, Corporations, Boards, Banks, Cooperatives, Autonomous org., Service Sector Organisations and others.

Dates & Venues:

October 12-16, 2019 at Goa

Check-In: 12/10/2019 (FN 1200 Hrs.),

Check-Out: 16/10/2019 (FN 1100 Hrs.) **4 Nights Stay.**

Programme starts on 12/10/2019 at 1600 Hrs.

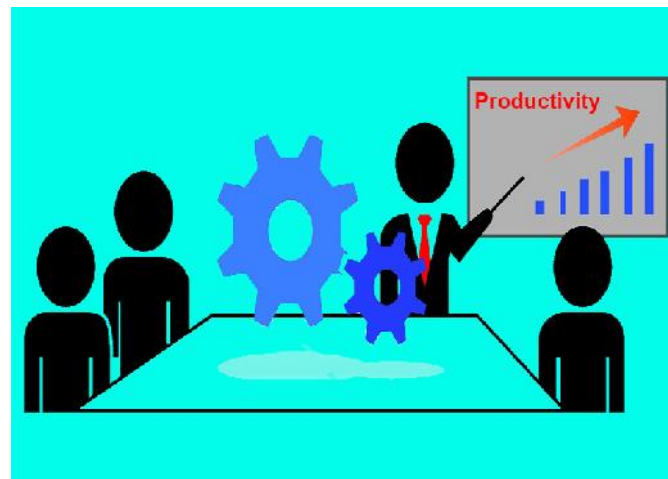
Programme closes on 16/10/2019 at 1030 Hrs.

Facilitator:

The Faculty would include specialists from Rajasthan State Productivity Council members and invited speakers from organizations/ institutes of eminence.

Methodology:

Interactive lecture sessions from subject experts, group discussions, experience sharing, case exercises and many more.



Study Tour:

Programme includes a half day study/ cultural tour to nearby places.

Fees:

- ❖ **Rs. 49500/- + 18% GST** for residential participants, inclusive of boarding and lodging arrangements for **4 nights** on **single sharing** basis & Course Material Kit.
- ❖ **Rs. 39500/- + 18% GST** for residential participants, inclusive of boarding and lodging arrangements for **4 nights** on **double sharing** basis & Course Material Kit. (For twin sharing minimum 2 participants with same gender required from same org)
- ❖ **Rs. 29500/- + 18% GST** for **non-residential** participants, inclusive of lunch and course material kit.

***Group Discount for 5 or more participants @ 5% Or**
****Early Bird Discount @ 5%, if nomination with fees is received 15 days before the start of the programme.**

*****Spouse is welcome on nominal charges basis, which may be around Rs. 500/- per day.**

******Children charges above 6 years @ Rs. 1,000 per day.**

We can design programmes to the specific learning needs of your organisation (minimum group sizes of about 10 participants), and we look forward to collaborating with you in the process.

Registration:

Advance intimation for registration may be sent by the organizations with names of participants, designation, name of organization, contact details with email ID and mobile no. through E-mail/ Fax to RSPC. Full details along with the Cheque/Demand Draft, drawn in favour of **Rajasthan State Productivity Council**, payable at Jaipur should be sent by speed post or courier to RSPC. Fees may be sent to RSPC Jaipur through **ECS to: Name of Bank: Punjab National Bank, Bank A/c No. 0221000100282284, RTGS/NEFT/IFSC Code: PUNB 0022100, MICR Code: 302024003, PAN: AACAR7427F, Goods and Services Tax (GST) Registration No.: 08AACAR7427F1ZG.**

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No.RSPC/2019/10/1
01/7/2019

Dear Sir/Madam,

Rajasthan State Productivity Council (RSPC) Jaipur is pleased to announce its **Calendar of Training Programmes 2019 and its Training Programme** on **“Interpersonal Effectiveness & Team Building”** during **October 12-16, 2019 at Goa**.

Rajasthan State Productivity Council (RSPC) is a non-profit making autonomous organisation established as a registered society in the year **1959** under the Societies Registration Act with the objective to promote productivity culture in India. RSPC provides Consultancy and Training and undertakes research in the areas of productivity and quality, besides implementing the productivity promotion programmes of the National Productivity Council, India.

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A copy of the brochure giving programme outcome, coverage, participant's profile, methodology, dates, venue, facilitator, participation fees and registration procedure is enclosed for your kind perusal. The detailed brochure is also available on **web: www.rspcjaipur.org**.

We are sure that you would take advantage of this training programme and nominate a few officials from your organization. Kindly feel free to write to us or call us on **Phone: 9588029920 or mail at rspcjr@gmail.com** in case any further clarifications are required. We look forward to your early response.

Thanking you

Yours faithfully,
(Purshottam Sharma)
Honorary Secretary General